



September 15, 2021  
Frederick County Sustainability Commission  
Meeting Minutes



The meeting was held via WebEx.

Per current practice, the meeting is also streamed live on Facebook at Frederick County Sustainability Commission and made available via phone (**1-855-925-2801, Code 9813**) for listening.

**Present:** Chair: John Ferri, Vice-Chair: Faith Klareich, Secretary: Mark Sankey, Elizabeth Law, Bill Steigelmann, Jennifer Bird, Tiffany Fossett, Ron Kaltenbaugh, James Reed (PT)

**Frederick County Council Liaison:** Kai Hagen

**OSER staff:** Shannon Moore, Dawn Ashbacher

**Guests/Public:** Kelly Cambrell of the CE staff assisted technically for Web connection.

### **Opening**

The meeting was called to order at 3:00 pm by John Ferri and he initiated a moment of silent reflection. He led the Pledge of Allegiance.

### **Approval of Minutes**

Mark Sankey asked for any discussion on the minutes of the Commission meeting of August 18, 2021. The minutes were approved by the Commissioners unanimously with those abstaining who were not present.

### **OSER Update** – Shannon, Dawn

- Shannon provided updates.
  - OSER is working with the Metropolitan Washington Council of Governments (MWCOG) to conduct a greenhouse gas inventory and develop a mitigation plan for internal government operations; and to conduct a climate risk and vulnerability assessment and resilience strategies for internal government operations
  - Construction of capital projects continues. This especially covers pond restorations.
  - Leann Nizzardi serves as an administrative specialist. Leah Miller has also joined the staff.

- OSER is in need of a GIS technician as the former person has vacated the position.
- In response to questions, Shannon elaborated on the GHG inventory analysis and reporting. The current effort covers county government only. Comprehensive county-wide reporting will follow later. Operational analysis is due November, 2021. Resilience and mitigation recommendations are due March, 2022, and final report is scheduled for May, 2022.
- Dawn's comments
  - The Power Saver Retrofits Program for low and moderate income residences continues. Recently there have been issues with homes with water issues in the basement, which limits what can be done.
  - Dawn reminded us that at the first of the year, the third floor conference room will be available for our use should we choose to return to in-person meeting.

#### **Annual Report** – 2020-2021 Executive Committee

Faith advised she is reviewing new comments and the updated document will be distributed to the Commissioners for approval at next month's meeting.

#### **Sugarloaf Mt. Corridor Presentation** – Tim Goodfellow

Tim presented an overview of the plan which is officially named The Sugarloaf Treasured Landscape Management Plan (TSLMP).

- He noted that the first workshop with the Planning Commission (PC) had been held earlier in the day. At the meeting the PC voted to revise the boundary of the plan area on the east side to follow I-270.
- TSLMP is part of the Green Infrastructure Sector under the Livable Frederick (Master Plan (LFMP). It also has a designation as part of the county's "Rural Heritage."
- It is intended to manage future activities in the area.
- Presentations will be made to and reviews will proceed with the PC and the County Council. This will include public meetings.
- Tim noted the use of an Overlay Zone as described on pp. 40, 50 and A-19. These portions include draft ordinance language.
- Tim reviewed goals and initiatives of the plan and explained it was modeled after a plan for the Linganore watershed.
- The plan includes recommendation to include portions of the TSLMP area in the Carrollton Manor Rural Legacy Area which adds strength to protections. See pages 14 and 15 of the plan.
- The plan area includes the Bennett Creek watershed.
- Tim clarified the sequence of workshops and reviews first with the Planning Commission and then with the County Council. The Planning Commission phase can (and already

has) include changes to the draft before it is submitted to the Council in a final form. The Council has the authority to pass ordinances based on the plan.

- Faith questioned how the plan might address transitions in the plan area. Tim commented that ordinances enacted based on the plan are the vehicles to manage transitions in the area.
- Links for reference
  - Sugarloaf Plan website. This includes schedules of upcoming meetings - <https://www.frederickcountymd.gov/8046/Sugarloaf-Area-Plan>
  - For questions, email Tim Goodfellow at TGoodfellow@frederickcountymd.gov
  - Link to the presentation given at this meeting - <https://www.frederickcountymd.gov/ArchiveCenter/ViewFile/Item/12746>

### **2021-2022 FCSC Plan** – Discussion – All

- John provided a complete overview of the document, explaining a distribution of priorities.
- This is now open for review and comment by the members. Any comments should be sent to John.
- Members thanked John for his comprehensive effort.

### **2022 Legislative Suggestions** – Discussion - All

- John Ferri reviewed his suggested list which was distributed to the members in advance.
- Regarding a required date for submittal to the CE, Dawn indicated they were needed by September 24.
- The members had some detailed questions and after discussion the recommendations were acceptable.
- Faith added a suggestion for a “green bank” or other vehicle for financial incentives for initiatives for climate change mitigation. This was accepted to bring the list to a total of 9 recommendations.
- Ron accepted the task of final editing of the list for on time submittal.
- In response to Dawn’s concern of issues related to revisions outside of a public meeting, the following was confirmed by a motion duly seconded and unanimously approved.
  - The 9 items were approved by a vote.
  - Ron will edit the list based on John’s first draft and the addition of number 9.
  - This will be distributed for the Commission members review via email. Members may suggest editing for clarity and a final version will be distributed if necessary. No additions to the list may be made.
  - The members will indicate acceptance of the wording via email. Ron will forward to Dawn for transmittal to the CE.

### **Subcommittee Updates** –All

- Sustainability Awards – Jenn

Awardees have been notified and appreciation letters sent to other applicants. Awards will be made for 2020 and 2021 in a hybrid meeting, online and in person at 6:00-8:30 pm, October 14 in the first floor meeting room at Winchester Hall.

- South Frederick Corridor – Faith

No new report. Work continues on the draft document. Schedule for release is undefined.

- Green Resources Energy Action Team (GREAT) – Bill

The group will schedule a meeting.

- Sugarloaf Mt Corridor – Mark

Reviews have begun and hard copies will be available to members as requested. The group will look to compile comments for review and approval at the November meeting. This allows for timely release to Tim and the LF Planning and Design Office. John commented this is an opportunity to relate to the Commission Annual Plan objectives.

### **Commissioner Interest/Updates** - All

- Due to time limitations, member updates were tabled.

### **Public Comment**

John read the invitation for comment.

No public comments were received.

The meeting was adjourned at 5:03 pm.